

List of Do's and Don'ts

	Do's	Don'ts
JAVA	✓ Install JAVA Runtime Environment (JRE) 1.8 (JAVA 1.8.0_101 is recommended. However in some systems there may be compatibility issues for which the JAVA version may be required to be upgraded or downgraded)	✗ Installing incorrect versions of JAVA such as JAVA 1.7 or lower
	✓ Keep only one JAVA 1.8 version installed in system	✗ Keeping all JAVA versions installed in system
	✓ Set JAVA Security to High	✗ Setting JAVA Security to Very High
	✓ Add https://pgcileps.buyjunction.in, in Control PANEL-> JAVA->SECURITY -> EDIT SITE LIST	✗ https://pgcileps.buyjunction.in not added in Control PANEL-> JAVA->SECURITY -> EDIT SITE LIST
Browser	✓ Use Internet Explorer only	✗ Using Firefox, Chrome, Opera, Edge etc as browser
	✓ Use IE 9 or above	✗ Using IE 8 or below
	✓ Set Compatibility mode properly for I.E 10 and I.E 11. For I.E 10 and I.E 11, Goto Tools-> Compatibility View Settings-> Add this website :- buyjunction.in-> Click Add	✗ Setting Compatibility mode improperly for I.E 10 and I.E 11.
	✓ Enable Include Local Directory Path when uploading files to a server..... option in I.E->Tools->Internet Options->Security->Custom Level-> Miscellaneous->.... Before attaching any document during bid submission	✗ NOT Enabling Include Local Directory Path when uploading files to a server..... option beforehand and started attaching documents
Regional & Language Settings	✓ Set the Regional & Language Format in Control Panel to ENGLISH (UNITED STATES)	✗ Setting the Regional & Language Format in Control Panel to some other options such as ENGLISH (INDIA) or ENGLISH (UNITED KINGDOM) etc
Digital Certificates	✓ The DSC requirement is CLASS 3- SHA SIGNING AND ENCRYPTION COMPONENT 2- 2048 BIT SEPARATELY.	✗ Using CLASS 1 or 2 DSC ✗ Using only SIGNING certificate Or ENCRYPTION certificate
	✓ The DSC should not be expired	✗ Using Expired Certificate
	✓ The EToken Drivers must be installed properly	✗ EToken Drivers Not installed or installed improperly
	✓ Root Certificates must be installed	✗ Root Certificates Not installed
Registration & DSC Activation	✓ Register properly in EPS	✗ Incorrect / Incomplete Registration in EPS with Invalid PAN No.
	✓ Contact Helpdesk for ID and Password which would be provided post confirmation from PGCIL.	✗ Contacting PGCIL for ID and Password
	✓ The Supplier Name during registration in EPS must be same as the Supplier Name in DSC.	✗ The Supplier Name during registration in EPS is different from Supplier Name in DSC.
	✓ Contact Helpdesk for DSC Activation	✗ Contacting PGCIL for DSC Activation
Bid Submission	✓ Encrypt the attachments properly to generate files with .enc extension	✗ Improperly encrypting documents generating corrupted files of 0 KB
	✓ Check the size of the .enc files which must NOT be 0 KB.	✗ Not checking the size of the .enc files
	✓ Upload the .enc files properly at proper place.	✗ NOT Uploading the .enc files . Rather trying to upload .pdf, .xlsx etc (unencrypted) files
	✓ Post submission of bid, download the attachments and decrypt to ensure that attachments has been uploaded properly and corrupted files were NOT attached	✗ Post submission of bid, NOT checking the uploaded files by decrypting
	✓ Submit bid well before tender due date to avoid last minute issues and for complete peace of mind	✗ Submitting bid at last minute which is prone to errors and corrupted bid submission
		✗ avoid opening /copying the encrypted file in any other format without decrypting the file even for experimental purpose